



**TEST ACCOMODATIONS MUST BE SUBMITTED 24 HOURS  
IN ADVANCE OF THE TESTING DATE.**

**(ACCOMMODATIONS FOR MONDAY TESTS MUST BE RECEIVED BY FRIDAY AT 4 PM)**

Student Name: \_\_\_\_\_

Professor's Name: \_\_\_\_\_ Phone or Email: \_\_\_\_\_

Course Name/#: \_\_\_\_\_ Scheduled Class Test Date: \_\_\_\_\_

Class Day M T W Th F Scheduled Class Time: \_\_\_\_\_

Due to time extensions, scheduling issues, and limited seating, the CLT must be informed of the latest date and time that the test may be taken. \_\_\_\_\_

Test will be submitted by:

- Email to clt @ Roanoke.edu  
 Test will be dropped off to the CLT

**Accommodation Time Allowed (if known - there is no unlimited time):**

- 1.5 (Time and a half)  2.0 (Double)

**Student may use:**

Calculator:  Notes:  Dictionary:  Computer/Software:   
Scratch Paper:  Textbook:  Other: \_\_\_\_\_

**Student may record answers on:**

Test Copy:  Blue Book:  Ruled Paper:  Computer   
Printout:  Scantron:  Other: \_\_\_\_\_

**Special Instructions:** (Please list any additional testing instructions)

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**Delivery of completed test:** (*Completed tests held over three days are delivered to the Professor's office*)

Pick-up:  Deliver:   
Office Bldg/Room #: \_\_\_\_\_