



Tuition Exchange & Remission Benefits Overview

Who is Eligible?

Full-time and part-time regular employees are eligible to apply for tuition benefits after one year of service in a benefit-eligible position.

What is Tuition Remission?

The *Tuition Remission* program refers to a waiver of tuition to attend Roanoke College. This benefit is available to benefit-eligible employees, spouses, and eligible dependent children.

What is Tuition Exchange?

The *Tuition Exchange* program provides an opportunity for eligible dependent children to earn an undergraduate degree at member colleges at a significant savings. If benefits-eligible, your child may qualify to apply for a Tuition Exchange scholarship at one of the member colleges.

What are the Tuition Exchange networks?

- **Tuition Exchange:** <http://www.tuitionexchange.org/>.
- **Council of Independent Colleges Tuition Exchange Program:** <https://www.cic.edu/member-services/tuition-exchange-program>
- **ELCA Tuition Exchange:** <http://www.elca.org/colleges/>

What is covered by Tuition Exchange and Remission benefits?

Tuition Exchange allows up to 8 full-time semesters. Summer school is not included since it would count towards the 8 semesters. The value of a Tuition Exchange scholarship may be full tuition or the optional set rate depending on the institution. See the applicable tuition exchange network website for more information.

Tuition Remission allows up to 8 full-time semesters. This covers the tuition only cost to attend Roanoke College and does not include other fees such as room and board charges. Tuition for summer school is covered for up to two classes at Roanoke College which does not count towards the 8 semester limit.

How do I apply to use Tuition Exchange and Remission benefits?

Deadline for submission is **December 31st** of the year prior to fall enrollment. The Tuition Exchange and Tuition Remission request forms are located on the Human Resources website and RC Forms page. https://www.roanoke.edu/inside/human_resources/benefits/tuition_benefits

Additional Resources

Roanoke College Admissions: <http://www.roanoke.edu/admissions>.

Roanoke College Financial Aid: <https://www.roanoke.edu/finaid>

Department of Education- Federal Student Aid: <https://fafsa.ed.gov/>

Other questions? Contact Human Resources at 540-375-2455 or hr@roanoke.edu.



Virginia

Participating Colleges & Universities

Tuition Exchange	CIC – TEP Tuition Exchange
Appalachian School of Law	Averett University
Averett University	Bluefield University
Bluefield University	Bridgewater College
Bridgewater College	Emory & Henry College
Divine Mercy University	Ferrum College
Emory & Henry College	Hollins University
Ferrum College	Mary Baldwin University
Hampden-Sydney College	Randolph College
Hollins University	Randolph-Macon College
Mary Baldwin University	Regent University
Marymount University	Roanoke College
Randolph College	Shenandoah University
Randolph-Macon College	Southern Virginia University
Regent University	Sweet Briar College
Roanoke College	University of Lynchburg
Shenandoah University	Virginia Union University
Sweet Briar College	Virginia Wesleyan University
University of Lynchburg	
University of Richmond	
Virginia Wesleyan University	

For a full listing of participating institutions, see the exchange network websites.

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<https://www.cic.edu/member-services/tuition-exchange-program>

ELCA Tuition Exchange: <http://www.elca.org/colleges/>