

Sample Program Evaluation Self-Study Contents

Overview

- Guiding questions for the program (including discussion of mission)
- Program strengths and weaknesses
- Additional observations and comments
- Questions to consider moving forward
- Conclusion/summary statement

Program Curriculum

- Current curriculum
- Discussion of any recent changes

Program Personnel and Resources

- Discuss the current personnel and resources
- Considerations of resource use
- Planning for future personnel and resources

Associations or areas of enrichment connected to the Program

Program student profile

- Student numbers
- Student quality indicators
- Recruitment and Retention

Comparison to Programs at Other Colleges

- Explain how the benchmark programs/colleges were chosen
- Description of the general themes across the benchmark schools
- Summary Table of program features at comparison colleges
- List comparison colleges of special interest (approx. 3) and summarize their programs in one to two paragraphs
- Conclusion/summary statement

Relevant Job Descriptions or committee charges (if applicable)

Program Student Numbers Report (s)

Program student survey(s) data, analysis, and summary