

Amendment to a Previously-Approved IRB Protocol

Use this form to submit an amendment for a project that has already received IRB approval.

* Required

* This form will record your name, please fill your name.

1. IRB # of approved study *

Note: You can find the IRB # of your approved study in your official Certificate of Action, sent via email from irb@roanoke.edu initially confirming your study approval.

2. Has a new investigator (or new investigators) joined this project? *

☐ Yes

☐ No

3. Please provide up-to-date CITI trainings for all new investigators. *

 Upload file

File number limit: 10 Single file size limit: 1GB Allowed file types: Word, Excel, PPT, PDF, Image, Video, Audio

4. Have your procedures (including recruitment procedures) changed substantially? *

☐ Yes

☐ No

5. Please describe all changes in detail. *

6. Have your recruitment materials changed substantially? *

☐ Yes

☐ No

7. Please upload new recruitment materials. *

 Upload file

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8. Has anything else substantial changed about the way you're conducting your project? *

Some additional examples of things that may constitute a "substantial change" could include things like doubling the number of participants you're recruiting, changing to a completely different survey, requiring significantly more time for participation, a change in compensation, etc. **This decision is ultimately relatively subjective, so please use your best judgment.**

☐ Yes

☐ No

9. Please provide as much detail as possible. *

Note: If you have additional documents to upload, please upload them along with your Signature Page in the next question

Signature Page

If your project involves working with **humans**, please ensure all researchers have signed the Signature Page, which you should download, fill out completely, and upload here.

Signature Page: <https://www.roanoke.edu/documents/IRB/IRB%20Application%20Signature%20Page-fillable.pdf>

If your project involves working with **zebrafish**, please instead ensure all researchers have signed the Project Director Certifications form, which you should download, fill out completely, and upload here.

Project Director Certifications form: <https://mailroanoke.sharepoint.com/sites/RC-InstitutionalReviewBoard/Shared%20Documents/Forms/AllItems.aspx?FolderCTID=0x0120003249723896119745A03E022D9DA0785F&id=%2Fsites%2FRC%2DInstitutionalReviewBoard%2FShared%20Documents%2FGeneral%2FIRB%20Application%20Signature%20Page%20%2D%20zebrafish%2Dfillable%2Epdf&parent=%2Fsites%2FRC%2DInstitutionalReviewBoard%2FShared%20Documents%2FGeneral>

10. Please upload the completed signature page or project director certifications form here, **along with any additional materials as needed.** *

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