ROANOKE TOP 10  
Roanoke College Traditions

1. Kick the post between the Administration Building and Trout Hall for good luck.
2. Paint the rock on the back quad.
3. Friday on the Quad (FOTQ) - Campus wide picnic held every Friday during the fall on the back quad.
4. Family Weekend - families of students are invited to visit for a weekend.
5. Alumni Weekend - all Roanoke Alumni are invited back to campus for a weekend in the spring. Students, faculty and staff join the alumni festivities with reunions, sports, and organization celebrations.
6. There is a superstition among students that anyone who steps on the seal inside the Founders Circle will not graduate.
7. Hang out or work at Mac and Bob's on Main Street.
8. Help build a Habitat for Humanity house.
9. Carve your name into the bookcases in the basement of the President's house before graduation.
10. Play campus golf on the back quad.

Accolades

Roanoke College's Quality is Recognized by Guidebooks and Magazines

- *The Princeton Review* ranks Roanoke as one of the "Best in the Southeast."
- *U.S. News & World Report* lists Roanoke College number 7 on its "Up-and-coming National Liberal Arts Colleges."
- *Washington Monthly* ranked Roanoke College in their Best U.S. College and University Programs listing.
- *Campus Activities Magazine* recognized Roanoke as the "2009 Campus of the Year" for student activity programming.
- *The Templeton Guide: Colleges That Encourage Character Development* describes Roanoke as an "exemplary program."
- *The College Finder* lists Roanoke in its "Colleges for the Friendly Student."
- *Men's Fitness* magazine ranks Roanoke as the "19th Fittest College in America"
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Mission Statement

Vision

Roanoke College aspires to be a leading national liberal arts college, a model of integrative learning, and a community committed to open discourse and civil debate as ways of learning and as preparation for service in the world.

Mission

Roanoke College's Mission is to engage students in their development as whole persons through an integrative learning approach that stresses intellectual, ethical, spiritual and personal growth and prepares our graduates for responsible lives of learning, service and leadership in a diverse and changing world.

Purpose

Roanoke College pursues its mission through an innovative curriculum that combines a core program in the liberal arts, major fields of study in the natural sciences, the social sciences, and the humanities and fine arts, along with career-oriented, specialized programs of study. Founded by Lutherans in 1842, Roanoke College welcomes and reflects a variety of religious traditions. The college honors its Christian heritage and its partnership with the Lutheran Church by nurturing a dialogue between faith and reason. In keeping with its history and mission, the college strives to be a diverse community, nationally and internationally.

Central to achieving the purposes of the college is a strong commitment to liberal education and its vision of human freedom leading to service within the human community. The college’s learning goals, therefore, focus upon developing both a student’s confident sense of freedom in the world and a sense of purpose in using that freedom. Through these goals the college strives to produce resourceful, informed, and responsible citizens prepared for productive careers and for leadership in community.
Welcome to Roanoke College

As the parent of a Roanoke College student, I know what a transition you are facing as you send your son or daughter to Roanoke this fall. Your love and concern for your child doesn’t stop, but rather takes a new form, as the next phase along the path to maturity unfolds. One of the main reasons we sent our children to college is that we want them to become responsible and self-directed young adults. That is precisely what we seek to accomplish for your student in the time he or she spends at Roanoke.

The faculty and staff of Roanoke College join me in this great endeavor, and in this handbook you will find the resources you need for your role as the parent of a college student. Even a relatively small private college is a complex place, and when you have questions or concerns, you will want to know where to turn for answers, help or guidance. Feel free to contact Student Affairs at (540) 375-2308 even if you aren’t sure who can answer your question. Our faculty and staff want your experience of Roanoke College to be as positive as we hope your student’s will be.

Together we are undertaking the great endeavor of educating a new generation in the classical liberal arts tradition—with an eye on what that generation needs for a lifetime of success. Our motto says it all: “classic for tomorrow.”

Welcome to Roanoke College!

Sincerely,

Eugene L. Zdziarski, II, Ph.D.
Vice President of Student Affairs
As co-chairs of Parent Leadership Council, we welcome you and your student to Roanoke College. The Parent Leadership Council, of which we are co-chairs, is an organization whose purpose is to serve as a liaison to President Maxey, encourage parent participation in programs and events, and assist in fundraising.

Our daughter, Sarah, is a senior majoring in Sociology, and we are convinced that she made a wise decision to attend Roanoke. Over the last three years she has developed intellectually and emotionally both as a student and as an adult. She has been challenged academically by the College’s excellent faculty in an environment that fosters student/faculty interaction, communication and support. At the same time, there has been a balance providing opportunities to participate in extracurricular, social and community activities. As stated in the College’s Mission Statement, we really believe that Sarah’s experience at Roanoke is preparing her for a responsible life of “learning, service and leadership in a diverse and changing world.”

In our association with Roanoke, we have been very impressed with the dedication of the administration, faculty and Board of Trustees. Roanoke College is in excellent financial shape as it continues to invest in both its physical plant and in academic programs. An already beautiful campus and strong curriculum are being continuously enhanced as Roanoke aspires to be a leading national liberal arts college. The foundation is strong and the future is bright.

We feel fortunate that our daughter chose Roanoke College and that we have been able to be involved with such a unique and rewarding experience. We look forward to helping incoming students and parents of the Class of 2014.

If you are interested in knowing more about the Parent leadership Council, please feel free to contact us at rboothby@vistfc.com or 215-274-7404. We look forward to hearing from you.

Very truly yours,

Dick and Melen Boothby
Co-chairs
## 2010-2011 Calendar

### Fall Term

<table>
<thead>
<tr>
<th>August</th>
<th>28</th>
<th>Saturday</th>
<th>New Students Move In/Check In</th>
</tr>
</thead>
<tbody>
<tr>
<td>29</td>
<td>Sunday</td>
<td>Orientation for New Students</td>
<td></td>
</tr>
<tr>
<td>30</td>
<td>Monday</td>
<td>Orientation for New Students; Residence Halls Open For Returning Students</td>
<td></td>
</tr>
<tr>
<td>31</td>
<td>Tuesday</td>
<td>Registration/Check-In; Evening classes begin</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>September</th>
<th>1</th>
<th>Wednesday</th>
<th>Day Classes Begin</th>
</tr>
</thead>
<tbody>
<tr>
<td>October</td>
<td>1-2</td>
<td>Fri-Sat</td>
<td>Family Weekend</td>
</tr>
<tr>
<td>15</td>
<td>Friday</td>
<td>Fall Break Begins After Last Class</td>
<td></td>
</tr>
<tr>
<td>25</td>
<td>Monday</td>
<td>Classes Resume 8:30 a.m.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>November</th>
<th>23</th>
<th>Tuesday</th>
<th>Thanksgiving Break Begins After Last Class; No Evening classes will be held</th>
</tr>
</thead>
<tbody>
<tr>
<td>29</td>
<td>Monday</td>
<td>Classes Resume 8:30 a.m.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>December</th>
<th>10</th>
<th>Friday</th>
<th>Last Day of Classes</th>
</tr>
</thead>
<tbody>
<tr>
<td>11</td>
<td>Saturday</td>
<td>Reading Day</td>
<td></td>
</tr>
<tr>
<td>13-17</td>
<td>Mon-Fri</td>
<td>Exams</td>
<td></td>
</tr>
<tr>
<td>20</td>
<td>Monday</td>
<td>Grades Due at Noon</td>
<td></td>
</tr>
</tbody>
</table>

### Spring Term

<table>
<thead>
<tr>
<th>January</th>
<th>16</th>
<th>Sunday</th>
<th>Residence Halls Open For Spring Term; Registration/Check-In</th>
</tr>
</thead>
<tbody>
<tr>
<td>17</td>
<td>Monday</td>
<td>Classes Begin</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>March</th>
<th>4</th>
<th>Friday</th>
<th>Spring Break Begins After Last Class</th>
</tr>
</thead>
<tbody>
<tr>
<td>14</td>
<td>Monday</td>
<td>Classes Resume 8:30 a.m.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>April</th>
<th>15-16</th>
<th>Fri-Sun</th>
<th>Alumni Weekend</th>
</tr>
</thead>
<tbody>
<tr>
<td>22</td>
<td>Friday</td>
<td>Good Friday, No Classes</td>
<td></td>
</tr>
<tr>
<td>25</td>
<td>Monday</td>
<td>Last day of classes; Friday schedule</td>
<td></td>
</tr>
<tr>
<td>26</td>
<td>Tuesday</td>
<td>Reading Day</td>
<td></td>
</tr>
<tr>
<td>27</td>
<td>Wednesday</td>
<td>Exams Begin</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>May</th>
<th>3</th>
<th>Tuesday</th>
<th>Exams End</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>Wednesday</td>
<td>Senior Grades due at noon</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>Saturday</td>
<td>Graduation</td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>Monday</td>
<td>Final Grades due at noon</td>
<td></td>
</tr>
</tbody>
</table>

### Intensive Learning Term

<table>
<thead>
<tr>
<th>May</th>
<th>16</th>
<th>Monday</th>
<th>Intensive Learning Term Begins</th>
</tr>
</thead>
<tbody>
<tr>
<td>30</td>
<td>Monday</td>
<td>Memorial Day – No classes, Offices closed</td>
<td></td>
</tr>
</tbody>
</table>

### Summer Terms

<table>
<thead>
<tr>
<th>June</th>
<th>6</th>
<th>Monday</th>
<th>Summer Session I begins</th>
</tr>
</thead>
<tbody>
<tr>
<td>29</td>
<td>Wednesday</td>
<td>Last Day of Summer Session I Classes</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>June/July</th>
<th>30-1</th>
<th>Thurs-Fri</th>
<th>Summer Session I Exams</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>July</th>
<th>4</th>
<th>Monday</th>
<th>Independence Day, College Closed</th>
</tr>
</thead>
<tbody>
<tr>
<td>5</td>
<td>Tuesday</td>
<td>Summer Session II Begins</td>
<td></td>
</tr>
<tr>
<td>28</td>
<td>Thursday</td>
<td>Last Day of Summer Session II Classes</td>
<td></td>
</tr>
<tr>
<td>29-30</td>
<td>Fri-Sat</td>
<td>Summer Session II Exams</td>
<td></td>
</tr>
</tbody>
</table>
Academic Program

The Classic Liberal Arts Applied to Tomorrow
Tomorrow’s problems will be increasingly complex. To prepare for a changing world, your student must master the skills that never go out of date, which are at the heart of a liberal arts education:

- Critical thinking
- Creative problem solving
- Written and oral communication
- Quantitative reasoning

The Intellectual Inquiry curriculum teaches your student how to use the knowledge and methods of different disciplines to approach real problems. By doing so, the application and value of the disciplines become clear, and they will gain skills along the way.

Say goodbye to ordinary introductory courses in the core curriculum. What does it mean to study something? Do you simply memorize facts for a test? Or, does study mean something deeper - like, explore, inquire or examine? At Roanoke, we believe that to really understand something, we must see its application firsthand.

Interesting Topics
Focusing on a real problem or issue brings it to life, encouraging your student to delve deeper. Maybe chemical calculations do not pique their interest but, perhaps they are interested in forensic science. They can take Environmental Chemistry and learn the fundamentals while pursuing their passion.

Or, maybe they are intrigued by numbers but wonder how they relate to politics. They can choose The Mathematics of Democracy and analyze the role of math in elections throughout American history.

What are the benefits?
The Intellectual Inquiry core curriculum is taken in addition to courses in their major. It invites students to learn in a way that makes the advantage of their liberal arts education obvious. Instead of taking a checklist of introductory core courses, your student will:

- Learn firsthand through topic-based courses.
- Apply fundamental concepts to real problems and issues.
- Choose topics that interest them.

First-year Seminars
Two courses in the first year will introduce students to the fundamentals of a liberal arts education. Intellectual Inquiry develops critical thinking skills. Living an Examined Life addresses basic questions of ethics and values. Both courses emphasize communication skills and are available in a wide range of topics.

Perspectives Courses
Students’ will choose seven Perspectives Courses during their first three years, spanning the natural sciences, mathematics, social sciences, humanities and fine arts. Each course explores a question from one of the following perspectives: Western, Global or the Natural World.

Intensive Learning Term (May Term)
For three weeks in May, students will take one course focused on firsthand learning. They choose from a variety of courses, many of which involve national or international travel. They will take at least one Intensive Learning Term; some students take more than one.
**Foreign Language**
Students will study a language through the first semester of the intermediate level, but may obtain an exemption by demonstrating language competency.

**Physical Fitness**
Students will choose one course in a sport or activity such as yoga, scuba diving, modern dance, karate, racquetball, fencing, wilderness sports or jogging after taking Fitness for Life.

**The Capstone: Contemporary Issues**
Students work in groups with other students and will develop a solution to a contemporary problem. They will be encouraged to draw from previous coursework and evaluate the problem from the viewpoints of multiple disciplines.

At Roanoke, students may pursue their individual interests. College should be a time for your student to develop interests and hone their skills. That’s why we encourage them to customize their studies by combining majors, minors and concentrations. Additional opportunities are available through internships, individual and group research, and capstone projects.

**Graduation Requirements**
To earn a bachelor’s degree, students must successfully complete at least 33 academic units (including at least one intensive learning experience) and two one-quarter unit physical education activities (or the equivalent).

At least 30 of the 33 academic units used to meet degree requirements must be taken for a letter grade. A minimum of 17 of the academic units must be earned at Roanoke College toward the degree.
Students must satisfactorily complete Intellectual Inquiry or Honors Program core requirements, as well as at least one major program of study. Some students choose to complete a second major, a minor or an area of concentration.

Students must earn a cumulative grade point average of at least a 2.0 in all courses (excluding courses offered and passed on a “pass/fail” basis), as well as a 2.0 average in all courses attempted in the major.

**Units**
Courses at Roanoke College are defined in terms of units. Most regular courses carry one unit of credit, though some offer only one-half unit of credit. Applied music, music ensembles, physical education activities and theatre workshops carry one-quarter unit of credit.

The College recommends that a unit be considered the equivalent of four semester hours. The normal load of a student is eight units for each academic year. The student is expected to enroll in four units in each semester; however, three units constitutes full-time status.

**Center for Learning & Teaching**
The Goode-Pasfield Center for Learning & Teaching is open to all Roanoke students. Included under The Center for Learning & Teaching are the following services:

- **Disability Support Services (DSS)**
  DSS maintains documentation for students with diagnosed disabilities. The DSS Coordinator facilitates students’ consultation with faculty members and academic advisors regarding reasonable accommodations.

- **Freshman and Undeclared Student Advising**
  Faculty and professional advisors are available for the academic and developmental advising of entering freshmen, transfer freshmen, and all other students who have not declared an academic major.

- **Pedagogical Development**
  Recognizes that good teaching is a career-long process of growth and development, The Goode-Pasfield Center for Learning & Teaching offers on-going support in pedagogical development to members of the Roanoke College faculty.

- **RC Success Peer Mentoring Program**
  Offers assistance to students experiencing academic difficulty or who request extra help.

- **Subject Tutoring**
  Provides support services to students experiencing academic difficulty or who may wish to maximize their efforts.

- **The Writing Center**
  Is a place where writers working in any discipline, at any level of competence meet with trained peer tutors in informal, one-on-one tutoring sessions that focus on writing. Tutorials are available by appointment as well as on a walk-in basis.

**Student Success**
The Office for Student Success strives to help students balance the challenges of college with the appropriate level of success. The office is located in the Administration Building #108.

For more information, contact William Greer at 540-378-5161 or greer@roanoke.edu.

**Maroon Passport**
The Maroon Passport, Roanoke College’s student development transcript, offers Roanoke students an edge by fostering opportunities outside of the traditional classroom that enhance their academic experiences and position them for success in life and careers after graduation.
The program encourages students to participate in significant co-curricular activities in five designated areas that emphasize experiential learning and are highly valued at the College. This innovative program also helps distinguish our students’ experiences and qualities from others by providing an official record of co-curricular accomplishments in the following themed areas:

- Career Development
- Global & Multicultural Awareness
- Leadership
- Research & Creativity
- Service

**Office of Career Services**

Services include self assessment, career exploration, identification of educational options (college majors and graduate schools), arranging internships and guidance in the job search process.

**Registrar’s Office**

*The staff of the Registrar’s Office can assist with the following:*

- Provide enrollment verification through on-line access or written verification.
- Answer questions about locating faculty or staff members or give direction to an office.
- Provide academic information pertaining to student records.
- Update address and other demographic information.
- Notify instructors of class absence in case of personal or family illnesses or emergencies.

**The Family Educational Rights and Privacy Act (FERPA)**

The Family Educational Rights and Privacy Act of 1974 (commonly referred to as the "Buckley Amendment" or "FERPA") is designed to protect the confidentiality of the records that educational institutions maintain on their students and to give students access to their records to assure the accuracy of their contents. The Act affords the student certain rights with respect to their education records. They are:

- Access to Education Records: the right to inspect and review education records within 45 days of the day the College receives a written request for access, anytime after their matriculation.
- Request for Amendment of Education Records: the right to request amendment of their education records if they believe they are inaccurate or misleading.
- Disclosure of Education Records: the right to consent to disclosures of personally identifiable information in your education records, except to the extent that the Act or any superseding law authorizes disclosure without their consent.
- Compliance: the right to contact the Family Policy Compliance Office with a complaint concerning the College's compliance with the requirements of the Buckley Amendment. For more information, contact the Registrar's Office at russell@roanoke.edu.

**Privacy of Student Records**

In accordance with the provisions of the Family Educational Rights and Privacy Act (FERPA) of 1974, the Associate Dean/Registrar has been designated the official to receive requests for, to dispense information about and to maintain records on all students at Roanoke College. These records consist of admissions data and educational records of the students while enrolled at the college. Students may inspect these records upon written request and have access to the material in accordance with the law. Such records are not only accessible to certain responsible college personnel, but may be reviewed and utilized by them if necessary. Records are not released to a third party, including parents, without the specific written authorization of the student.
Please note that, in accordance with this law, a student’s grades cannot be released over the telephone. Grade reports are accessible to students through their WebAdvisor accounts. Parent Access

All Roanoke students have the ability to provide online authorization(s) for third-parties (parents, other) to access their financial and academic account information through WebAdvisor. If your student has granted you permission, you should have received an email that included your user ID and password.

**Counseling Services**
The Roanoke College Counseling Center is designed to meet the needs of the college community with compassion and honesty. The Director of Counseling Services is Dr. Hap Cox. The Counseling Center provides counseling and consultation to Roanoke College students, faculty and staff.

**Cost:** Free.

Appointments are scheduled based on counselor availability. To schedule an appointment, please contact Kathy Russo at (540) 375-2302 or russo@roanoke.edu.

**Confidentiality:**
All information your student shares during their counseling sessions is confidential. In some circumstances, the counselor may consult with other counselors at the Counseling Center in order to provide your student with the best help available. However, no one outside the Center may have access to the specifics of the counseling sessions without prior written permission, except in cases of medical emergency or other situations where the Counselor, in the exercise of his/her judgment, deems release of such information necessary or advisable. The law in the State of Virginia mandates that information may be appropriately shared if your student is in imminent harm to themselves or to others, when there is an indication of child or elder abuse, or as required by a court of law. The Counseling Center’s clerical staff will be aware of your students’ visits and records but they are also committed to maintaining your students’ confidentiality.

**Health Services**
- Entering full-time students are required to provide a complete health record. This includes medical history, physical examination, and up-to-date immunization record(s). Students will not be allowed to register for classes until this record is received. Part-time students may be asked to provide documentation of immunizations in the event of a communicable disease outbreak.
- Student Health Services provides on-campus medical treatment for full-time students with common illnesses and minor injuries. Most services are provided at no cost; however, there are fees for laboratory testing, allergy injections, physical exams, gynecological services and certain other medical procedures.
- The clinic is open Monday-Friday. Appointments can be made by calling 540-375-2286. After-hours care is available locally at three urgent care centers and a Medical Center Emergency Department, all within five miles of campus.
- It is highly recommended that students have health insurance coverage. An independent health plan is available to Roanoke College students without their own health insurance coverage. More information is available on the United Healthcare Web site at www.uhcsr.com.
- Additional information regarding Student Health Services is available at www.roanoke.edu/health.

**Health Information Privacy - Health Insurance Portability and Accountability Act (HIPAA)**
The Office for Civil Rights enforces the Health Insurance Portability and Accountability Act (HIPAA) Privacy Rule, which protects the privacy of individually identifiable health information; the HIPAA Security Rule, which sets national standards for the security of electronic protected health information; and the confidentiality provisions of the Patient Safety Rule, which protect identifiable information being used to analyze patient safety events and improve patient safety.
Computer Information – Information Technology
All academic buildings at Roanoke are wireless. Resident students have fast network and Internet access from all residence hall rooms through an Ethernet connection. There is one connection per student. Any computer can be hooked to the Roanoke network, whether it is running Windows XP, Windows Vista, Apple Macintosh OS X or Linux. Connection to the Internet is thousands of times faster than dial-up connections, and hundreds of times faster than broadband (cable or DSL) connections.

Each student receives personal storage and web space, Microsoft Exchange e-mail accounts and access to MyRoanoke (Roanoke College Portal). In addition, each student receives with an installation of Microsoft Office Professional and Norton Anti-Virus Corporate Edition.

Computer Recommendations
Roanoke College does not require students to have a computer, but many students find it convenient to own one.

What is the Recommended Laptop Program and why should I purchase one?
The Recommended Laptop Program is an opportunity to get a discounted laptop that comes pre-configured to the Roanoke campus. Recommended Laptop: Dell Latitude E5400  http://www.dell.com/Roanoke

Standard Features on the Recommended Roanoke Dell
• Pre-loaded with essential Roanoke College software (a $600 value)
• Windows 7 Professional*
• Microsoft Office 2007
• Microsoft Security Essentials (Virus Protection)
• Cyberlink DVD player
• Roxio Creator CD/DVD burning
• Includes 4 years of Complete Care warranty. If your computer breaks for any reason (accidental or not) then labor and parts are at no cost to the student. Therefore, most students will be covered for their entire stay at Roanoke College!
  • Exception: Battery (1 year warranty)
• When brought in for repair at Roanoke College Information Technology, The recommended system computers get priority support. If hardware is needed, Information Technology will order the parts and install them at no cost.
  • Typical Turn-Around: 2-5 days
• The peace of mind knowing that you are ordering a system designed to work at Roanoke College.

Prefer a Mac
While Apple doesn’t offer preconfigured systems unique to Roanoke College, you may purchase standard Apple hardware at a discount through Roanoke College's special Apple store. Once on campus, visit Trexler 369 and receive a copy of Microsoft’s Office: Mac 2008. At present, Roanoke College does not offer any hardware support for student owned Apple computers.

Recommended Mac computers are Macbook and Macbook Pro
• Mac computers are available at a Student Discount through Apple
  o Does not come pre-loaded with any RC Software (you can pick up Microsoft Office Mac for free from IT)
  o Comes with a 1-Year Limited Warranty (there is no accidental coverage warranty available through Apple)
All Roanoke College students are entitled to a copy of Microsoft Office 2007 or Microsoft's Office: Mac 2008 regardless of where they purchase their computer. Please bring your student ID to the Information Technology HelpDesk (Trexler 369) to pick up your copy.

**Business Office – Tuition and Fees**
The Business Office is the central billing and collection point for Roanoke College. We process all tuition payments for student accounts. Student tuition bills are calculated based on information provided to our office from the Registrar's Office, Residence Life, Admissions, and other college departments. The Business Office works closely with the Financial Aid Department to provide current status on student accounts. For tuition and fees information, visit [http://roanoke.edu/studentaccounts](http://roanoke.edu/studentaccounts).

**Billing Timeline**
Electronic billing and payments

<table>
<thead>
<tr>
<th></th>
<th>Available</th>
<th>Due</th>
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</thead>
<tbody>
<tr>
<td>Fall Semester</td>
<td>July 1</td>
<td>August 1</td>
</tr>
<tr>
<td>Spring Semester</td>
<td>November 15</td>
<td>December 15</td>
</tr>
<tr>
<td>Deposits</td>
<td>February 3</td>
<td>March 3</td>
</tr>
<tr>
<td>May IL term (if applies)</td>
<td>April 1</td>
<td>May 1</td>
</tr>
<tr>
<td>Summer Session 1</td>
<td>May 1</td>
<td>June 1</td>
</tr>
<tr>
<td>Summer Session 2</td>
<td>June 1</td>
<td>July 1</td>
</tr>
</tbody>
</table>

**Payment on Accounts**
Students may make a payment to their account billing by logging in to MyRoanoke, Select the WebAdvisor tab, then Account Summary. Click on the Pay on My Account link. Payments may only be made here if charges are reflected on the account. Registration for classes must be in place in order for billing to be done.

**Pre-registration & Check-in Account Requirements**
All students must check their account on WebAdvisor using their log-in information prior to pre-registration and check-in times to make sure their account is ready. Students can check their account information to see what items must be completed and where they will need to go for completion. Students with financial obligations are not eligible for registration for future terms and are also prevented from obtaining records such as transcripts. Student obligations that could be on an account:
- Financial obligations to the College
- Outstanding library fines or lost books
- Failure to declare a major or incomplete record(s) with Registrar's Office
- Missing medical information for Health Services

*We encourage students to check on their requirements prior to important deadlines for pre-registration, room selection, check-in and graduation so they can handle any concerns early.*

**Maroon Card**
Deposit Information
- Enter the student's 7-digit Roanoke College ID number
- Enter the student’s official first and last name
- Select the appropriate account.
  - [Maroon Money](#) - Used anywhere the Maroon Card is accepted on or off campus.
  - [Dining Dollars](#) - Used only in Dining Hall (Commons) and Cavern
  - [Bookstore](#) - Used only in the Campus Bookstore
If you need assistance with the Maroon Card, please contact the HelpDesk
E-mail: helpdesk@roanoke.edu
Local Phone: 540-375-2225      Toll-Free: 1-866-551-2225

Student Activities
Roanoke College has over 100 organizations, a wide range of religious groups, and hundreds of events, outdoor adventures, lectures and service opportunities. With so many outlets available to students, we can definitely say that there’s something for everyone here. But if you can’t find exactly what you’re looking for, there’s always room for more. Roanoke is happy to give your student the opportunity to share your interests with fellow students.

Campus-wide social and co-curricular activities are coordinated through the Colket Center (the student campus center). The Director of Colket Center and Student Activities works with the student-run Campus Activities Board (CAB) in providing a wide variety of activities to meet the needs and interests of the student body. Activities are open to all students that may include popular movies, live entertainment, dances, nightclub entertainment, and special events. National fraternities, both male and female and special interest clubs provide additional social opportunities on campus.

Maroon Express Shuttle Service
The Maroon Express is our weekend shuttle bus service from the campus to Elizabeth Campus, downtown Roanoke City and Valley View Mall. On Friday, the Maroon Express departs the main campus every hour beginning at 4:00 PM with the last bus arriving back on campus at 12 Midnight. Saturday schedule begins at 12 Noon with the last bus again arriving back on campus at 12 Midnight. You can transfer to another bus at the JC Penney stop at the mall to connect to Hollins University. The Maroon Express is a free service provided by the Colket Center.

Residential Living
Living on campus is a big part of the classic college experience. So, the majority of students at Roanoke College live in residence halls. Residence halls are divided by freshmen and upper classmen. Stately fraternity and sorority houses are also located on campus where they house affiliates and friends of the organizations. With the exception of one all female hall, the rest are co-ed by alternating floor. There are a total of 26 residence halls on campus, 5 of which contain Greek housing.

Living on campus is an important part of the residential educational experience at Roanoke College. Therefore, all full-time students are required to live on campus, except those who belong to the following groups:
• students who have lived in the Roanoke Valley area (within 30 miles of campus) for at least six months preceding the date of first enrollment;
• students who are married; students who live with parents, grandparents, or siblings who live within 30 miles of campus;
• students who are at least 23 years old (before the beginning of the term during which they desire to live off-campus);
• students who are military veterans; and students who have received and accepted permission to live off campus during housing selection process.
• Part-time students must receive permission from the Office of Student Affairs to reside on campus.

Telephone Communication in Residence Halls
Most students rely on their personal cell phones for telephone usage. However, the College provides a land line telephone upon request. A deposit for the telephone is required.
**Residence Life**

All residence halls have student and/or full-time staff members living in them. Staff members are responsible for helping establish and maintain an environment which is supportive of the academic mission of the college and which encourages the development of all students.

- **Area Coordinator (AC)**
  Area coordinators are full-time professional, live-in staff members responsible for the overall operation of the residence halls. They all have graduate degrees in student development or a related field and have had previous experience in working with college students and student groups. Area coordinators also have additional responsibilities in the division of student affairs such as advising fraternities and sororities, handling judicial referrals, and providing campus activities.

- **Head Resident Advisor (Head RA)**
  The Head RAs are students who have been selected by the Residence Life professional staff to assist with the operations of the department. The Head RAs have previously served as Resident Advisors, and have been trained by the professional staff, so they are helpful and informed. The Head RAs assist with supervision of the RA staff, emergency situations, and administration of the residence life program.

- **Resident Advisor (RA)**
  A resident advisor is an undergraduate student serving on the residence life staff who is responsible for a number of residents. The RA assists in the social, educational, cultural, and community development of students on the floor and in the residence hall. The RA serves as a resource for campus services, community builders, programmers, and administrators and helps promote our mission to provide students with safe and comfortable living environment. The RA spends a significant amount of time getting to know residents as individuals and generating enthusiasm in bringing students together to create floor and hall communities.

**Dining**

Roanoke College operates its own dining service - the Sutton Commons. Meals are served cafeteria style with unlimited portions, seven days a week. Students on the meal plan may opt to have weekday meals either in the Commons or in the Cavern. Students must show their validated Maroon ID card or pay the door charge for that meal. Dining service hours can be found at: [www.roanoke.edu/menu](http://www.roanoke.edu/menu)

**Cavern**

A snack bar located on the lower level of the Colket Center, is operated by Roanoke Dining Services. Students may use the meal plan to obtain lunch or dinner Monday through Friday. Breakfast items are also available. The Cavern converts to a club atmosphere at night where a diverse schedule of activities and events happen. The Cavern plays an integral role in the Friday night program, "RC After Dark" providing food and drinks for the event as well as hosting live events. The Cavern is open from 9 AM - 9 PM, Monday - Thursday; and 9 AM - 1 AM on Friday.

**Pizza and Pasta Station**

The Commons was renovated to include a new pizza and pasta station. These favorite food items were mentioned most often when students, faculty and staff were surveyed last semester. The expansion has included a brick oven for pizza and space for cooking demonstrations. At present, pizza will not be available for take-out or catering, but these options might be considered in the future. Thank you for your patience as our already impressive dining services staff prepares to take it up another notch.

**Commuter Information**

A secured lounge is available for the use of adult and commuter students. It is located in the lower level of Life Sciences/ Trexler Hall. This lounge is located near a computer lab and restrooms and is convenient to the Market Street parking lot at the lower entrance to Trexler. The lounge has electronic card access and students’ will use their Maroon Card to enter. It has a small kitchenette area with sink, microwave, refrigerator.
and cabinets for use by students. Additionally, groups of furniture will provide opportunity for commuter students to study together, relax between classes, or just have an opportunity to gather with peers. For more information, contact Toni McLawhorn at (540) 375-2303.

Inclement Weather
This plan outlines college action in response to a weather emergency. It is reviewed annually and distributed to the college community. The plan can be found on the college web site.

A Weather Related Emergency is defined as severe or inclement weather that has the potential to disrupt the normal operation and/or activities of the college. Examples include snow, ice, severe cold or flooding.

The Weather Emergency Team is comprised of college employees who are responsible for coordination and implementation of the emergency plan. The listed employees or their appointed designee are members of the team. Director of Campus Safety, Assoc. Dean /Registrar, Assoc. Dean for Student Affairs, Manager of Plant Operations, Director of Auxiliary Services, Director of Public Relations, Housekeeping Manager, Vice President for Information Technology and the Vice President / Dean of the College.

If inclement weather occurs and has the potential to disrupt normal college operations, one of four response categories will be implemented as appropriate.

- **Delayed Opening** - Administrative offices will open and classes begin at 9:30 a.m. or 10:30 a.m. The Delayed Schedule is available on the College's webpage. Emergency personnel report to work at regular times. The Dining Commons opens at 8:30 am.
- **Half-Day Delayed Opening** - Administrative offices will open at 1:00 p.m. Classes begin with Block 5 at 1:10 p.m. on Monday, Wednesday and Friday, and with Block 11 at 1:10 p.m. on Tuesday and Thursdays. Emergency personnel report to work at regular times. The Dining Commons opens at 10:30 am.
- **College Closed** - All classes are canceled and administrative offices closed during the specified time. Emergency personnel are to report to work at their regular work times unless previously notified of an earlier or later time by their supervisor. Non-emergency personnel need not report to work. Dining Commons opens at 10:30 am.
- **Classes Canceled** - A decision will be made by 3:00 PM if inclement weather during the day dictates the cancellation of evening block classes. Staff report to work at regular times. Faculty teaching classes during the affected times need not report to work.

Public Events - Normally all public events will be cancelled. A decision not to cancel a previously scheduled public event will be made by the event sponsor in conjunction with the Director of Campus Safety and Manager of Physical Plant. They will determine whether the campus building can be safely utilized, sidewalks and parking lots can be cleared to allow for safe passage of the public and predicted weather conditions are acceptable. Providing essential services to residential students takes priority over service for a public event. Non-emergency personnel who have not reported to work due to the closing are not expected to come to campus to provide services for a public event that is not cancelled.

Events catered by the college Dinning Services are canceled when the college is closed.

**Maroon Alerts**
Maroon Alerts is Roanoke College's emergency notification system. It allows College officials to contact faculty, staff and students via text messages to cell phones and similar devices as well as send instant e-mail communications in the event of an emergency or severe weather conditions. Notices also are sent when weather emergencies necessitate a closing or delayed schedule for the College.
The Roanoke Fund

The Roanoke Fund is the annual fund-raising initiative generously supported by alumni, parents and friends of the College. Financial support received through the Roanoke Fund enables the College to strengthen its academic programs and to enhance student life by providing resources for the College's most critical needs. These needs include:

- scholarships for students
- equipment for athletic teams
- student research projects
- recruitment and retention of renowned faculty
- technology in the classrooms
- the maintenance of the campus infrastructure

Support from parents plays a key role in the Roanoke Fund. The impact of a gift to the Roanoke Fund positively affects Roanoke College students every day.

When you receive a call this Fall from a Roanoke College student asking for your gift to the Roanoke Fund, please take a moment to talk with that student about his or her experience at Roanoke College!

Not only does every gift count, but parent participation in the Roanoke Fund enhances the school's standing in national college ratings, too. That means your gift has an impact on the value of your student's education.

To donate online to The Roanoke Fund, go to: [http://roanoke.edu/Give_to_Roanoke.htm](http://roanoke.edu/Give_to_Roanoke.htm)
Local Resources

Hotels

Comfort Suites Inn at Ridgewood Farm
2898 Keagy Road, Salem, VA 24153
(540) 375-4800
www.comfortsuites.com

Days Inn Salem
1535 East Main Street, Salem, VA 24153
(540) 986-1000
www.daysinn.com

Hampton Inn Roanoke/Salem
1886 Electric Road, Salem, VA 24153
(540) 776-6500
www.hamptoninn.com

Holiday Inn Hotel Salem-Roanoke
450 Litchell Road, Salem, VA 24153
(540) 389-2424
www.holidayinn.com

Holiday Inn Express Hotel & Suites Salem
991 Russell Drive, Salem, VA 24153
(540) 562-3229
www.hiexpress.com

The Hotel Roanoke and Conference Center
110 Shenandoah Avenue NW, Roanoke, VA 24016
(540) 985-5900
http://www.hotelroanoke.com

Howard Johnson Inn & Conference Center
1671 Skyview Road, Salem, VA 24153
(540) 389-7061
www.hojo.com

La Quinta Inn Roanoke Salem
140 Sheraton Drive, Salem, VA 24153
(540) 562-2717
www.lq.com

Quality Inn
179 Sheraton Drive, Salem, VA 24153
(540) 562-1912
www.qualityinn.com
Restaurants by Location

Salem
Mac N Bob's
316 East Main Street, Salem, VA 24153
(540) 389-5999
www.macandbobs.com

Macado's
211 East Main Street, Salem, VA 24153
(540) 387-2686
www.macados.net

Mama Maria's
2025 West Main Street, Salem, VA 24153
(540) 389-2848

Applebee's
1806 West Main Street, Salem, VA 24153
(540) 389-2784
www.applebees.com

Five Guy's Burgers & Fries
1304 West Main Street, Mill Lane Commons, Salem, VA 24153
(540) 375-6712
www.fiveguys.com

Awful Arthur's Seafood Co
1302 West Main Street, Mill Lane Commons, Salem, VA 24153
(540) 387-1004
www.awfulauthurseafood.com

Elderberry's
304 East Main Street, Salem, VA 24153
(540) 389-5009
www.elderberrysonline.com

Scott & Ellie's Ice Cream Place
1332 W Main Street, Mill Lane Commons, Salem, VA 24153
(540) 797-9246

Southwest County
Montano's International Restaurant
3733 Franklin Road, Roanoke, VA 24014
(540) 344-8960
www.montanos.net
Carlos Brazilian International Cuisine
4167 Electric Road, Roanoke, VA 24018
(540) 776-1117
www.carlosbrazilian.com

Rancho Viejo
4065 Electric Road, Roanoke, VA 24018
(540) 989-5437

Kabuki Japanese Steak House
3503 Franklin Road SW, Roanoke, VA 24014-2292
(540) 981-0222
www.kabukiva.com

Annie Moore's Irish Pub
3555 Electric Road, Roanoke, VA 24018
(540) 904-5466
www.anniemooresirishpub.com

Downtown Roanoke - www.downtownroanoke.org

Frankie Rowlands
104 North Jefferson Street, Roanoke, VA 24016
(540) 527-2333
www.frankierowlandssteakhouse.com

Table 50
309 Market Street, SE, Roanoke, VA 24011
(540) 904-2350
www.tablesoroanoke.com

Metro
14 Campbell Avenue, SE, Roanoke, VA 24011
(540) 345-6645
www.metroroanoke.com

Blue 5
312 2nd Street, SW, Roanoke, VA 24011
(540) 904-5338
www.blues5restaurant.com

202 Market
202 Market Street, SE, Roanoke, VA 24011
(540) 343-6644
www.202market.net

The Texas Tavern is a local landmark and a favorite for late night cravings.
114 Church Avenue, SW, Roanoke, VA 24011
(540) 342-4825
http://www.texastavern-inc.com
Grandin Village Area
Issac’s
1910 Memorial Avenue, Roanoke, VA 24015
(540) 904-5002
theisaacsrestaurant.com

Rockfish Food & Wine
1402 Grandin Road, Roanoke, VA 24015
(540) 904-5454
www.rockfishfood.com

Norberto’s Italian Ristorante
1908 Memorial Avenue SW, Roanoke, VA 24015
(540) 342-1611
www.norbertos.com

Grace’s Pizza
1316 Grandin Road, Roanoke, VA 24015
(540) 981-1340/(540) 981-1341
www.gracesplacepizzeria.com

The Village Grille
1802 Memorial Avenue SW, Roanoke, VA 24015
(540) 767-0057

Valley View Area - www.valleyviewmall.com
Chick-Fil-A
4802 Valley View Blvd NW, Roanoke, VA 24012
(540) 362-9064
www.chick-fil-a.com

Abuelo’s Mexican Restaurant
4802 Valley View Blvd., NW, Roanoke, VA 24012
(540) 265-3555
www.abuelos.com

Starbucks
4801 Valley View Blvd NW, Roanoke, VA 24012
(540) 366-1957
www.starbucks.com

Olive Garden
1925 Valley View Boulevard, Roanoke, VA 24012
(540) 362-0417
www.olivegarden.com

Panera Bread
4822 Valley View Boulevard NW, Roanoke, VA 24012
(540) 366-3700
www.panerabread.com
Carraba’s Italian Grill  
4802 Valley View Boulevard, Roanoke, VA 24012  
(540) 265-0961  
www.carrabbas.com  

TGI Fridays  
4889 Valley View Boulevard, Roanoke, VA 24012 - (540) 362-1475  
www.tgifridays.com/home/welcome.aspx  

Banks  
These banks are located closest to Roanoke College.  
There are many locations throughout the Roanoke Valley.  

ATM  
A Wachovia Bank Automated Teller Machine (ATM) is located in the foyer of the Colket Center. It is accessible 24 hours a day by using NYCE, PLUS, VISA, MAESTRO, CIRRUS, MasterCard, QUEST, and Armed Forces Financial Network cards.  
Wachovia/Wells Fargo  
Colket Center ATM, Roanoke College, Salem, VA 24153 - (800) 869-3557  
www.wachovia.com  

Stellar One Bank  
110 East Main Street, Salem, VA 24153 - (540) 375-3107  
www.stellarone.com  

Valley Bank  
8 East Main Street, Salem, VA 24153 - (540) 387-4080  
www.myvalleybank.com  

Sun Trust Bank  
1395 West Main Street, Salem, VA 24153 - (540) 375-4667  
www.suntrust.com  

Bank of America  
3956 Electric Road, Roanoke, VA 24018 - (540) 772-7270  
www.bankofamerica.com  

Pharmacies  
CVS Pharmacies  
111 Chestnut Street, Salem, VA 24153 - (540) 387-4567  
179 Electric Road, Salem, VA 24153 - (540) 986-0011  
www.cvs.com  

Walgreens Pharmacy (540) 387-2901  
1725 West Main Street, Salem, VA 24153  
www.walgreens.com
Brooks-Byrd Pharmacy (540) 389-8111
2 East Main Street, Salem, VA 24153

Kroger Pharmacies
1477 West Main Street, Salem, VA 24153 - (540) 389-7251
161 Electric Road, Salem, VA 24153 - (540) 986-0009
www.kroger.com

Kmart Pharmacy (540) 387-2797
1355 West Main Street, Salem, VA 24153
www.kmart.com

Shopping
Walmart Super Center
1851 West Main Street, Salem, VA 24153 – (540) 375-2919
www.walmart.com

Spartan Square Shopping Center
Salem, VA 24153

Lakeside Plaza
161 South Electric Road, Salem, VA 24153

Valley View Mall – Regal Cinemas
4802 Valley View Boulevard NW, Roanoke, VA 24012 – (540) 563-4400
www.valleyviewmall.com

Tanglewood Mall – Carmike Cinemas
4420 Electric Road, Roanoke, VA 24018 – (540) 989-4388
www.shoptanglewood.com
## Important Numbers

<table>
<thead>
<tr>
<th>A</th>
<th>Academic Advising/Services</th>
<th>540-375-2247 Or Toll Free 1-877-762-4557</th>
<th><a href="mailto:clt@roanoke.edu">clt@roanoke.edu</a></th>
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<td>A</td>
<td>Academic Records</td>
<td>540-375-2210</td>
<td><a href="mailto:registrar@roanoke.edu">registrar@roanoke.edu</a></td>
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<td>A</td>
<td>Admissions</td>
<td>540-375-2270</td>
<td><a href="mailto:admissions@roanoke.edu">admissions@roanoke.edu</a></td>
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<td>A</td>
<td>Alumni/Parent Relations</td>
<td>540-375-2238</td>
<td><a href="mailto:alumnievents@roanoke.edu">alumnievents@roanoke.edu</a></td>
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<tr>
<td>A</td>
<td>Archives</td>
<td>540-375-2490</td>
<td><a href="mailto:lmillen@roanoke.edu">lmillen@roanoke.edu</a></td>
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<td>A</td>
<td>Athletics</td>
<td>540-375-2338</td>
<td><a href="mailto:farmer@roanoke.edu">farmer@roanoke.edu</a></td>
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<tr>
<td>B</td>
<td>Bookstore</td>
<td>540-375-2317</td>
<td><a href="mailto:minihan@roankoe.edu">minihan@roankoe.edu</a></td>
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<td>B</td>
<td>Brackety-Ack (Newspaper)</td>
<td>540-375-2327</td>
<td><a href="mailto:bracketyack@roanoke.edu">bracketyack@roanoke.edu</a></td>
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<tr>
<td>B</td>
<td>Business Office</td>
<td>540-375-2058</td>
<td><a href="mailto:sjackson@roanoke.edu">sjackson@roanoke.edu</a></td>
</tr>
<tr>
<td>C</td>
<td>Campus Safety</td>
<td>540-375-2310</td>
<td><a href="mailto:battaglia@roanoke.edu">battaglia@roanoke.edu</a></td>
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<tr>
<td>C</td>
<td>Career Services</td>
<td>540-375-2303</td>
<td><a href="mailto:hagele@roanoke.edu">hagele@roanoke.edu</a></td>
</tr>
<tr>
<td>C</td>
<td>Chaplain</td>
<td>540-375-2300</td>
<td><a href="mailto:henricks@roanoke.edu">henricks@roanoke.edu</a></td>
</tr>
<tr>
<td>C</td>
<td>Church Relations</td>
<td>540-375-2041</td>
<td><a href="mailto:keeling@roanoke.edu">keeling@roanoke.edu</a></td>
</tr>
<tr>
<td>C</td>
<td>Community Programs</td>
<td>540-375-2323</td>
<td><a href="mailto:garst@roanoke.edu">garst@roanoke.edu</a></td>
</tr>
<tr>
<td>C</td>
<td>Counseling Center</td>
<td>540-375-2302</td>
<td><a href="mailto:cox@roanoke.edu">cox@roanoke.edu</a></td>
</tr>
<tr>
<td>D</td>
<td>Dean of the College (Academic)</td>
<td>540-375-2203</td>
<td><a href="mailto:rsmith@roanoke.edu">rsmith@roanoke.edu</a></td>
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<tr>
<td>D</td>
<td>Dining Services</td>
<td>540-375-2328</td>
<td><a href="mailto:bryan@roanoke.edu">bryan@roanoke.edu</a></td>
</tr>
<tr>
<td>D</td>
<td>Disability Support Services</td>
<td>540-375-2247 Or Toll Free 1-877-762-4557</td>
<td><a href="mailto:clt@roanoke.edu">clt@roanoke.edu</a></td>
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<tr>
<td>E</td>
<td>Events Scheduling</td>
<td>540-378-5125</td>
<td><a href="mailto:petersen@roanoke.edu">petersen@roanoke.edu</a></td>
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<tr>
<td>F</td>
<td>Financial Aid</td>
<td>540-375-2235</td>
<td><a href="mailto:palmer@roanoke.edu">palmer@roanoke.edu</a></td>
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<tr>
<td>F</td>
<td>Fowler Program (Campus Speakers)</td>
<td>540-375-2423</td>
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<tr>
<td>G</td>
<td>Gift Services Coordinator</td>
<td>540-375-2035</td>
<td><a href="mailto:faulstick@ronaoke.edu">faulstick@ronaoke.edu</a></td>
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<tr>
<td>G</td>
<td>Greek Life</td>
<td>540-375-2528</td>
<td></td>
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<td>H</td>
<td>Health Services</td>
<td>540-375-2286</td>
<td><a href="mailto:healthservices@roanoke.edu">healthservices@roanoke.edu</a></td>
</tr>
<tr>
<td>H</td>
<td>Help Desk</td>
<td>540-375-2225 Or Toll Free 1-866-551-2225</td>
<td><a href="mailto:helpdesk@roanoke.edu">helpdesk@roanoke.edu</a></td>
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<tr>
<td>H</td>
<td>Honors Program</td>
<td>540-375-2379</td>
<td><a href="mailto:hakkenbe@roanoke.edu">hakkenbe@roanoke.edu</a></td>
</tr>
<tr>
<td>Department</td>
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<tr>
<td>Information Technology Helpdesk</td>
<td>540-375-2225 or Toll</td>
<td><a href="mailto:helpdesk@roanoke.edu">helpdesk@roanoke.edu</a></td>
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<tr>
<td></td>
<td>Free 1-866-551-2225</td>
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<tr>
<td>Intramurals &amp; Recreation</td>
<td>540-375-5219</td>
<td><a href="mailto:ryberg@roanoke.edu">ryberg@roanoke.edu</a></td>
<td></td>
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<tr>
<td>International Education</td>
<td>540-375-4961</td>
<td><a href="mailto:fleck@roanoke.edu">fleck@roanoke.edu</a></td>
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<tr>
<td>Library Services</td>
<td>540-375-2294</td>
<td><a href="mailto:blaha@roanoke.edu">blaha@roanoke.edu</a></td>
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<tr>
<td>Mail Services</td>
<td>540-375-2315</td>
<td><a href="mailto:link@roanoke.edu">link@roanoke.edu</a></td>
<td></td>
</tr>
<tr>
<td>Mentoring, Peer</td>
<td>540-375-2247 or Toll</td>
<td><a href="mailto:clt@roanoke.edu">clt@roanoke.edu</a></td>
<td></td>
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<td></td>
<td>Free 1-877-762-4557</td>
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<tr>
<td>Multicultural Affairs</td>
<td>540-375-2099</td>
<td><a href="mailto:lowery@roanoke.edu">lowery@roanoke.edu</a></td>
<td></td>
</tr>
<tr>
<td>Olin Gallery</td>
<td>540-375-2332</td>
<td><a href="mailto:mlogan@roanoke.edu">mlogan@roanoke.edu</a></td>
<td></td>
</tr>
<tr>
<td>Olin Hall Box Office</td>
<td>540-375-2333</td>
<td></td>
<td></td>
</tr>
<tr>
<td>President’s Office</td>
<td>540-375-2201</td>
<td><a href="mailto:sink@roanoke.edu">sink@roanoke.edu</a></td>
<td></td>
</tr>
<tr>
<td>Public Relations</td>
<td>540-375-2242</td>
<td><a href="mailto:tcrockett@roanoke.edu">tcrockett@roanoke.edu</a></td>
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<tr>
<td>Registrar</td>
<td>540-375-2210</td>
<td><a href="mailto:registrar@roanoke.edu">registrar@roanoke.edu</a></td>
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<tr>
<td>Residence Life</td>
<td>540-375-2305</td>
<td><a href="mailto:reslife@roanoke.edu">reslife@roanoke.edu</a></td>
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<tr>
<td>Resource Development</td>
<td>540-375-2230</td>
<td><a href="mailto:akers@roanoke.edu">akers@roanoke.edu</a></td>
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<tr>
<td>Security</td>
<td>540-375-2310</td>
<td><a href="mailto:battaglia@roanoke.edu">battaglia@roanoke.edu</a></td>
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<tr>
<td>Student Accounts</td>
<td>540-375-2255</td>
<td><a href="mailto:dthompson@roanoke.edu">dthompson@roanoke.edu</a></td>
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<tr>
<td>Student Activities</td>
<td>540-378-5125</td>
<td><a href="mailto:petersen@roanoke.edu">petersen@roanoke.edu</a></td>
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<tr>
<td>Student Affairs</td>
<td>540-375-2308</td>
<td><a href="mailto:armstrong@roanoke.edu">armstrong@roanoke.edu</a></td>
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<tr>
<td>Student Dev. &amp; Co-Curricular Learning</td>
<td>540-375-4951</td>
<td><a href="mailto:layman@roanoke.edu">layman@roanoke.edu</a></td>
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<tr>
<td>Student Life</td>
<td>540-375-2326</td>
<td><a href="mailto:hines@roanoke.edu">hines@roanoke.edu</a></td>
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<tr>
<td>Student Loans</td>
<td>540-375-2266</td>
<td><a href="mailto:wygal@roanoke.edu">wygal@roanoke.edu</a></td>
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<tr>
<td>Student Organizations</td>
<td>540-378-5125</td>
<td><a href="mailto:petersen@roanoke.edu">petersen@roanoke.edu</a></td>
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<tr>
<td>Student Services</td>
<td>540-378-5161</td>
<td><a href="mailto:greer@roanoke.edu">greer@roanoke.edu</a></td>
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<td>Theatre Arts</td>
<td>540-375-2354</td>
<td><a href="mailto:philips@roanoke.edu">philips@roanoke.edu</a></td>
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<td>Transcripts</td>
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<td><a href="mailto:registrar@roanoke.edu">registrar@roanoke.edu</a></td>
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</tr>
<tr>
<td>Tutoring, Subject</td>
<td>540-375-4949</td>
<td><a href="mailto:subject_tutoring@roanoke.edu">subject_tutoring@roanoke.edu</a></td>
<td></td>
</tr>
<tr>
<td>Writing Center</td>
<td>540-375-4949</td>
<td><a href="mailto:writingcenter@roanoke.edu">writingcenter@roanoke.edu</a></td>
<td></td>
</tr>
</tbody>
</table>
Important information to collect from your student……

Student ID Number

______________________________

Residence hall and room number

______________________________

Campus mail box number

______________________________

E-mail address

______________________________

RA’s name

______________________________

Roommates’ names

______________________________

Academic Advisor’s Name/Phone #/E-Mail

______________________________