



**MEMORANDUM OF AGREEMENT  
FOR AFFILIATION BETWEEN  
RADFORD UNIVERSITY  
AND  
ROANOKE COLLEGE**

This Memorandum of Agreement (**MOA**) is made as of the 18th day of March, 2025 by and between Radford University, a state agency and public institution of higher education of the Commonwealth of Virginia hereinafter referred to as "**UNIVERSITY**," and Roanoke College, a private institution of higher education in the Commonwealth of Virginia, hereinafter referred to as the "**AGENCY**." The **PARTIES** to this **MOA**, in consideration of mutual covenants, promises and agreements herein contained, agree as follows:

**WITNESSETH:**

**1. Purpose**

The purpose of this **MOA** is to establish a framework for collaboration between the University and the Agency for the purpose of facilitating the enrollment of **AGENCY** graduates who meet the established admissions standards and requirements into the Masters of Science in Athletic Training (M.S.A.T.) degree program at the **UNIVERSITY**

**2. Responsibilities of UNIVERSITY**

1. Reserve up to two (2) seats per year in the M.S.A.T. program for qualified **AGENCY** applicants;
2. Complete a minimum of one annual visit (either in person or via Zoom) to the **AGENCY** by Athletic Training program faculty, staff, and/or students/alumnae to speak with prospective applicants;
3. Providing the **AGENCY** with electronic and printed informational materials for dissemination to students;
4. Provide the **AGENCY** with a list of recommended coursework for future applicants to prepare for the M.S.A.T. program;
5. Designate one individual to serve as the liaison for the program ("**UNIVERSITY** Designated Coordinator");

The **UNIVERSITY** provides the only public degree program in athletic training in the Western portion of Virginia. The program is fully accredited by the Commission on

Accreditation for Athletic Training Education (CAATE). Individuals wishing to practice as Certified Athletic Trainers must graduate from an accredited program of study.

No financial contribution will be provided.

### **3. Responsibilities of AGENCY**

1. Promote the guaranteed admission program established by this agreement;
2. Provide opportunities for the **UNIVERSITY** faculty and staff to discuss the program in person and/or via zoom with **AGENCY** students;
3. Designate one individual to serve as the liaison for the program (“**AGENCY** Designated Coordinator”);
4. In the event that more students from the **AGENCY** apply to the M.S.A.T. program than guaranteed positions are available, the **AGENCY** Designated Coordinator will recommend specific individuals for the guaranteed positions;
5. No financial contribution will be provided;
6. The expected outcome is the acceptance of students into the M.S.A.T. program on a yearly basis;

### **4. It is mutually agreed that:**

1. Guaranteed Admission positions require a minimum of a 3.0 cumulative undergraduate GPA and a 3.2 GPA in required prerequisite coursework. Required prerequisite coursework can be found on the M.S.A.T. program website;
2. Students under this agreement must be accepted for regular admission to the **UNIVERSITY**;
3. Students under this agreement must complete an ATCAS application;
4. All other admissions criteria must be satisfied to qualify for guaranteed program admission. Admissions requirements are found on the M.S.A.T. website;
5. Both parties will maintain consistent communication about the admission process and the current requirements for admission;
6. Feedback about the process, policies and procedures will continuously be exchanged;

### **5. MISCELLANEOUS.**

- A. ASSIGNMENT.** This **AGREEMENT** may not be assigned without prior written consent of both **PARTIES**, which shall not be unreasonably withheld by either party.
- B. GOVERNING LAW.** This **AGREEMENT** shall be governed and construed by the laws of the Commonwealth of Virginia, regardless of any choice of law doctrine.
- C. NON-DISCRIMINATION.** Neither **PARTY** will discriminate on the basis of age, sex, race, religion, national origin, or disability.

- D. WAIVER.** No failure by either **PARTY** to insist upon strict performance of any covenant, term or condition of this **AGREEMENT** or to exercise a right or remedy hereunder shall constitute a waiver. No waiver of any breach shall affect or alter this **AGREEMENT**, but each and every covenant, condition and term of this **AGREEMENT** shall continue in full force and effect with respect to any other existing or subsequent breach.
- E. INDEPENDENT CONTRACTORS.** In the performance of the responsibilities outlined herein, it is mutually understood and agreed that each **PARTY** is at all times acting and performing as an independent contractor. It is agreed by the **PARTIES** hereto that no work, act, commission or omission of either **PARTY** shall be construed to make or render one **PARTY** the agent, employee or servant of the other **PARTY**.
- F. NO THIRD-PARTY BENEFICIARIES.** This **AGREEMENT** is entered into by and between the **PARTIES** hereto and as such no person or entity shall be deemed or construed a third-party beneficiary hereunder.
- G. SEVERABILITY.** The invalidity or unenforceability of any particular provision of this **AGREEMENT** shall not affect the other provisions hereof, and this **AGREEMENT** shall be construed in all respects as if such invalid or unenforceable provisions were omitted.
- H. TERM AND EFFECTIVE DATE.** The **AGREEMENT** shall be effective from the date of its execution and shall remain in effect for a Three-Year period.
- I. RENEWAL.** This **AGREEMENT** will be reviewed annually prior to expiration date and will automatically renew unless otherwise indicated by one of the **PARTIES**. All renewals will be for an additional Three-Year period as agreed upon by both **PARTIES**.
- J. TERMINATION.** Either **PARTY** may terminate the **AGREEMENT** at the end of any year (as measured from the date of execution) upon a 90-day advance written notice that allows any students already enrolled to complete the obligation.
- K. CHANGES OR MODIFICATIONS.** This **AGREEMENT** may be revised or modified only by mutual consent. All modifications must be in writing and signed by an official of the **UNIVERSITY** and **AGENCY**. The effective date of any modifications is the date of the final signature, unless otherwise expressly stated in the written modification.
- L. LIABILITY: UNIVERSITY,** as a public institution of higher education in the Commonwealth of Virginia, is self-insured under a program administered by the Commonwealth's Department of Treasury, Division of Risk Management.

**UNIVERSITY** agrees to continue to participate in that program during the life of this **AGREEMENT**.

- M. INTELLECTUAL PROPERTY.** All material(s), completed or uncompleted, which may be prepared by the **UNIVERSITY** in the performance of this agreement shall be and remain property of the **UNIVERSITY**. **AGENCY** shall NOT have the right to disclose to third-parties material developed in the performance of this **AGREEMENT**.
- N. NOTICES.** Any notice or other communication required by this **AGREEMENT** shall be in writing and shall be deemed given if hand delivered, sent via overnight mail by a reputable overnight courier, such as FedEx, or sent postage prepaid by certified or registered mail, return receipt requested, or via electronic mail or facsimile addressed as follows:

If to **UNIVERSITY**:

Contracts: PHIL CRIGGER  
PROCUREMENT AND CONTRACTS  
RADFORD UNIVERSITY  
P.O. BOX 6885  
RADFORD, VIRGINIA 24142  
(540) 831-7619  
(540) 831-5946 FAX  
[PCRIGGER@RADFORD.EDU](mailto:PCRIGGER@RADFORD.EDU)

Copy to:

Angela Mickle  
Director, M.S.A.T. Program  
RADFORD UNIVERSITY  
PO BOX 6957  
RADFORD, VIRGINIA 24142  
(540) 831- 5305  
[ammickle@RADFORD.EDU](mailto:ammickle@RADFORD.EDU)


If to **AGENCY**: Kathy Wolfe  
Vice President for Academic Affairs  
221 College Lane  
Salem, VA. 24153  
540-375-2203  
[kwolfe@roanoke.edu](mailto:kwolfe@roanoke.edu)

or to such other addresses or persons as may be furnished from time to time in writing by the **UNIVERSITY** or **AGENCY**. Notices can be delivered by hand, or by mail.

- O. COUNTERPARTS.** This Agreement may be executed in multiple counterparts, each of which will be deemed to be an original copy of this Agreement and all of which, when taken together, will be deemed to constitute one and the same agreement. A telecopy, facsimile, scanned copy (for example, in pdf or jpeg format) or other similar reproduction of a signature of this Agreement shall have the same effect as an original for all purposes.
- P. ENTIRE AGREEMENT.** This **AGREEMENT** contains the entire **AGREEMENT** between the **PARTIES** regarding the subject matter hereof and shall supersede any prior **AGREEMENTS** for this **PROGRAM** between the **PARTIES**.

**WITNESS**, the following authorized signatures of the **PARTIES** hereto:

**AGENCY:**

Signed by:  


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SIGNATURE

Kathy Wolfe

PRINTED NAME

3/27/2025 | 7:23 AM EDT


DATE

Vice President for Academic Affairs

TITLE

**RADFORD UNIVERSITY**

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3/21/2025 | 9:06 AM EDT

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Dr. Melissa Grim

Chair, Health and Human Performance

DocuSigned by:



3/21/2025 | 12:25 PM EDT

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Dr. Tamara Wallace

Dean, College of Education and Human Development

DocuSigned by:



3/24/2025 | 8:24 AM EDT

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Phil Crigger

Contract & Agreement Coordinator, Procurement and Contracts

