**Intensive Learning Acknowledgement of Responsibilities & Policies for Field Trips**

Roanoke College faculty have designed this course and its field trip components as an educational experience. We make every effort to provide an engaging, well-organized, and safe experience for students. This document outlines expectations and responsibilities associated with Intensive Learning (May Term) courses that have field trip components.

I agree to the following conditions while traveling:

1. I will follow all academic and conduct policies of Roanoke College.
2. I will follow all conduct and attendance guidelines set forth in the syllabus.
3. I may be dropped from the course and sent home at my own expense for the following circumstances, including but not limited to:
	1. Failure to comply with the instructor’s or program assistant’s written or verbal instructions.
	2. Behavior that endangers myself or others or that detracts from the successful conduct of the course.
	3. Behavior that damages the reputation of Roanoke College.
	4. Possession of an illegal drug, drug paraphernalia, or being under the influence of illegal drugs.
4. If I am sent home I will forfeit all fees, tuition, and other charges, and my transportation home will be at my own expense.
5. Any behavior that violates the law or Roanoke College’s code of student conduct will be reported for investigation and possible sanctions.
6. The instructor will describe the travel and physical demands of course participation. I will discuss with the instructor any condition that limits my ability to participate in the activities described. Accommodations will be made for disabilities document through the Office of Accessible Education. I understand that due to the nature of this course instructors may not be able to control conditions sufficiently to allow participation in every aspect of the experience.
7. I am responsible to maintaining any prescription medications I need. I will carry these in their original containers.
8. I will follow the transportation plan provided by the instructor. IL transportation policies state that
	1. Faculty may require all students to travel together in a college or commercially chartered vehicle. Faculty may prohibit any student from traveling independently based upon the needs of the course.
	2. At their discretion, faculty may allow students to travel separately in personal cars, but in all cases will provide an option that allows a student to ride with the instructor or in a college vehicle.
	3. Students traveling in private vehicles acknowledge that they do so at their own risk.
	4. Students driving private vehicles and carrying others acknowledge their responsibility to follow driving laws and recognize that these laws impose a level of responsibility for the safety of their passengers.
	5. Faculty will maintain a list of all vehicles, drivers, and names and cell phone numbers for occupants.
9. While Roanoke College will plan and provide the safest educational experience possible, no travel is without some risk. I acknowledge and assume this risk. I agree to hold Roanoke College and the course instructor free from liability.

With my signature, I acknowledge that I have read, understand, and accept the terms above.

Student’s printed name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Student’s RCID: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student’s signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Course: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Instructor(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_