

**Public Affairs Student Internship Evaluation Form**  
**(To be completed by the student.)**

Please return this form to: Dr. Andreea Mihalache-O’Keef via email at mihalache@roanoke.edu, or directly to office 202 West Hall.

Student Name \_\_\_\_\_ Date \_\_\_\_\_  
 Organization \_\_\_\_\_ Term/Year \_\_\_\_\_  
 Location \_\_\_\_\_ Supervisor \_\_\_\_\_

The purpose of this evaluation form is to provide the internship director substantive feedback regarding the student perception of the overall quality and value of the internship experience. This evaluation focuses on the adequacy of the internship site, the quality of the work and learning environment created by the site supervisor and/or co-workers, and the overall value you believe the internship provided for your professional development and learning. Your response will be kept confidential.

*Please respond to the following questions regarding your internship experience and site.*

Internship Site	N/A	Needs Improvement	Satisfactory	Above Average	Exceptional
The physical environment was clean.					
The physical environment was safe.					
An orientation to the job and organization was provided.					
Necessary training was provided.					
Adequate resources were available to accomplish projects.					
Co-workers were accepting and helpful.					

Learning Experience	Strongly Disagree	Disagree	Neither Agree nor Disagree	Agree	Strongly Agree
The internship provided work experience related to my academic discipline and/or career goals.					
Most of the work assigned was meaningful and educational.					
This internship has improved my ability to work in groups or teams.					
This internship has improved my ability to use information technology.					
This internship has improved my ethical reasoning skills.					
This internship has improved my written communication skills.					
This internship has improved my oral communication skills.					
This internship has improved my critical thinking skills.					
Opportunities were provided to help me better understand organizational structure and behavior.					
Opportunities were provided to help me understand customs, practices, and behavior in this field.					
This experience has provided me a realistic perspective of my probable workplace.					

## Student Evaluation Form

Supervisors and Coworkers	N/A	Needs Improvement	Satisfactory	Above Average	Exceptional
Provided a clear job description.					
Seemed to value my contributions and opinions.					
Treated me with respect.					
Provided regular constructive feedback on my progress.					
Made the internship a learning experience for me.					
Assigned me levels of responsibility consistent with my abilities.					
Were supportive and helpful in arranging mutually agreed-upon work schedule.					

Overall Assessment	Yes	Maybe	No
Would you work for this supervisor again?			
Would you work for this organization again?			
Would you recommend this organization to other students?			

OVERALL RATING OF THIS INTERNSHIP		Needs Improvement		Satisfactory		Above Average		Exceptional	
Please rate the relevance of your internship in terms of your education	Very Irrelevant	Irrelevant	Somewhat Irrelevant	Neutral	Somewhat Relevant	Relevant	Very Relevant		
Please rate your satisfaction with your internship	Very Dissatisfied	Dissatisfied	Somewhat Dissatisfied	Neutral	Somewhat Satisfied	Satisfied	Very Satisfied		

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_